

Blocksi - Classroom Management Basics



West Fork Schools now uses Blocksi as a classroom management and student internet filtering platform!

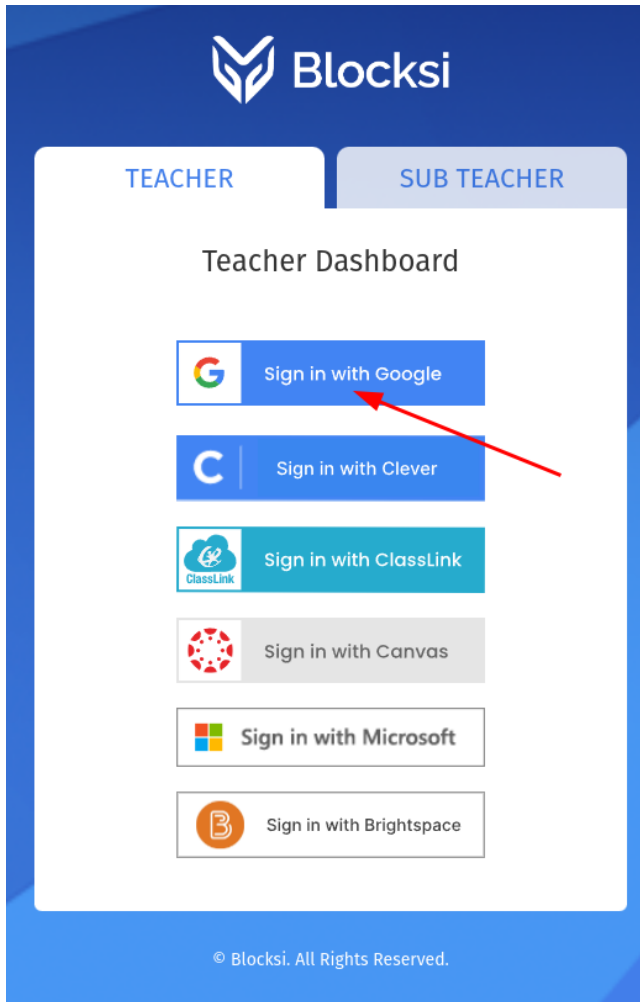
Blocksi has TONS of features, so this Tech Tip will be the intro and the “getting started” of it all. Expect more information in the coming weeks!

Logging In

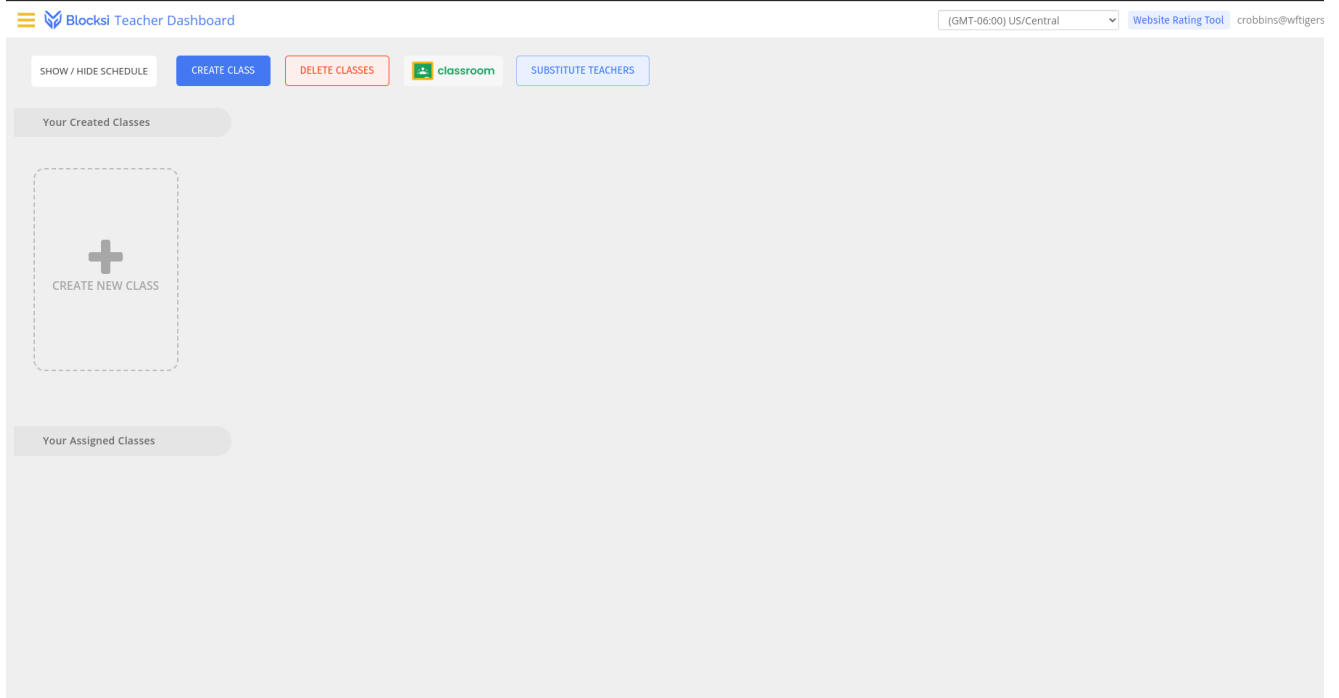
Click for login instructions

1. To begin, visit <https://teacher.blocksi.net>. This will give you several buttons to choose from.

We want to use the “Sign in with Google” button. *Reach out if you have any issues with the Google button.*

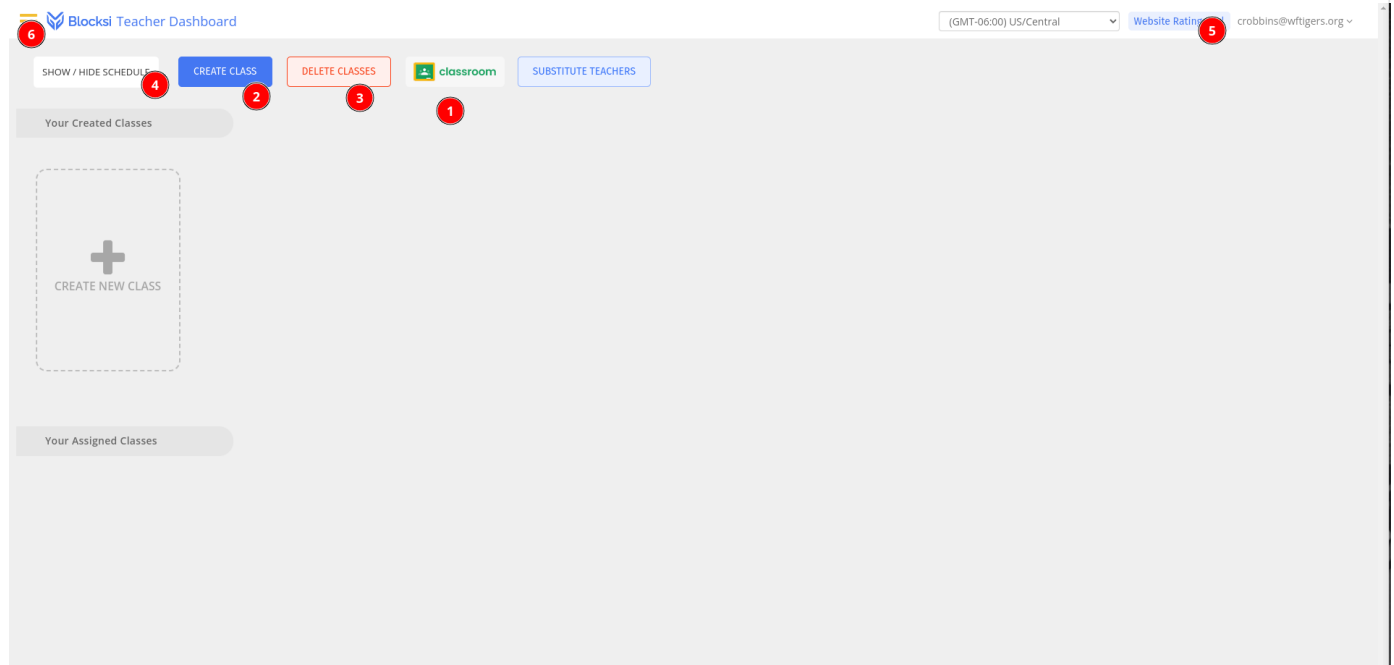


2. This should take you to the Blocks! Teacher Dashboard



Dashboard Overview

Click for the overview



1. This button allows you to import your Google Classroom classes and rosters. Even if you don't use Google Classroom, you will want to accept your class, and use it just for the purpose of rostering.
2. The "Create Class" button lets you manually create a class. We will use this later on to have a dedicated class for grading.
3. The "Delete Class" button will allow you to delete classes you imported from Google Classroom or manually created.
4. The "Show/Hide Schedule" button will show this nifty screen, which we will discuss a bit later.

Welcome back, Cory!

ON ☐

AUGUST

22

TUESDAY

Class Scheduler

5. The “Website Rating Tool” is for testing to see if a website is categorized in a blocked area.

Website Rating

[Get Category](#)

Re-evaluation

If you think a website is rated wrong, you can send us a request for re-evaluation.

URL

Requested Category

Select a category... ▼

[Send](#)[Close](#)

6. The hamburger menu opens up options for viewing and modifying filters for your class. Again, more info later on!

 Dashboard

 Filters ▾

Web Filter

Exception Lists

Keyword Filter

Application Filter

YouTube Filters ▾

Category Filter

Channel Exception List

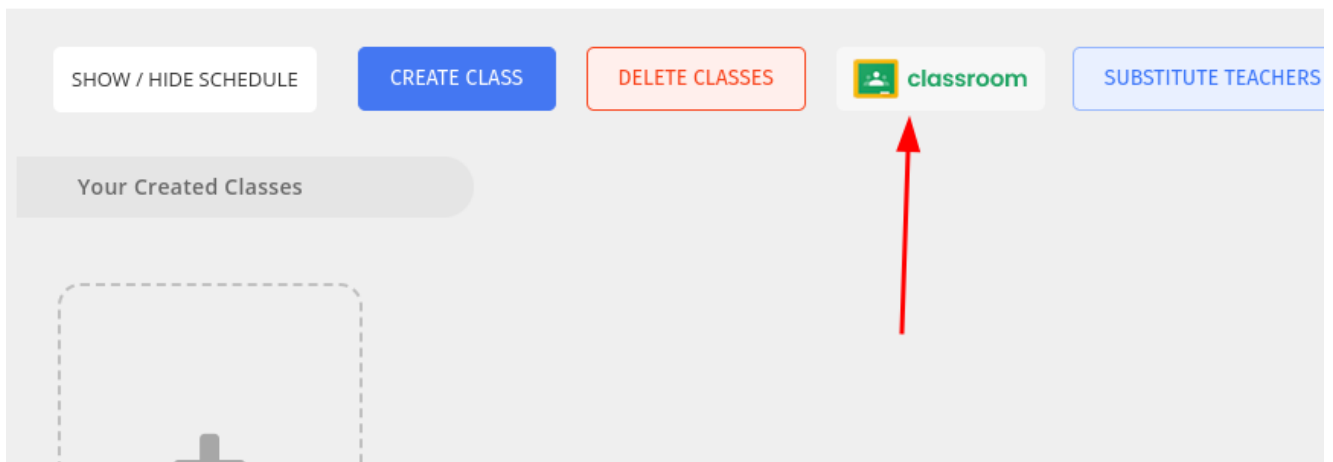
Keyword Filter

 Policies

Importing Your Classes

Click to view the instructions

1. Click on the Google Classroom button



2. Check the boxes next to the Google Classrooms you wish to add. You can ONLY select courses you accepted.

Import Classes

Which classes do you want to import?

☒ SANDBOX - ELA

☒ Classroom Sandbox - Robbins

☒ Test ELA

☐ AMI Digital Instruction Boot Camp (Office Hours: 8:00 AM - 4:00 PM)

OK

Close

3. Click on OK to submit your selections.

Import Classes

Which classes do you want to import?

☒ SANDBOX - ELA

☒ Classroom Sandbox - Robbins

☒ Test ELA

☐ AMI Digital Instruction Boot Camp (Office Hours: 8:00 AM - 4:00 PM)

OK

Close

4. You should now see those courses listed under “Your Created Classes.”

 Blocksi Teacher Dashboard

SHOW / HIDE SCHEDULE

CREATE CLASS

DELETE CLASSES

 classroom

SUBSTITUTE TEACHERS

Your Created Classes

Test ELA

80:00

CODE: **XyRBN0**



Classroom Sandbox - Robbins

80:00

CODE: **iCuvHv**



SANDBOX - ELA

80:00

CODE: **vTLbx1**



+

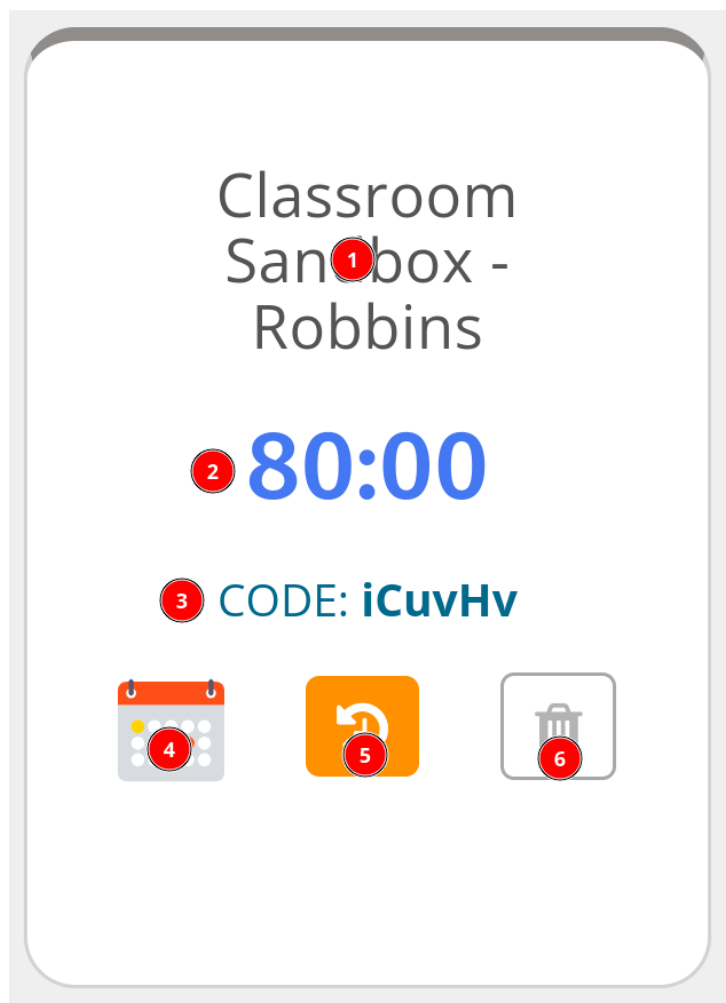
CREATE NEW CLASS

Your Assigned Classes

Class Tiles

Click to learn about class tiles

Class tiles are the quickest way to get to several settings and the fastest way to view some pieces of information.

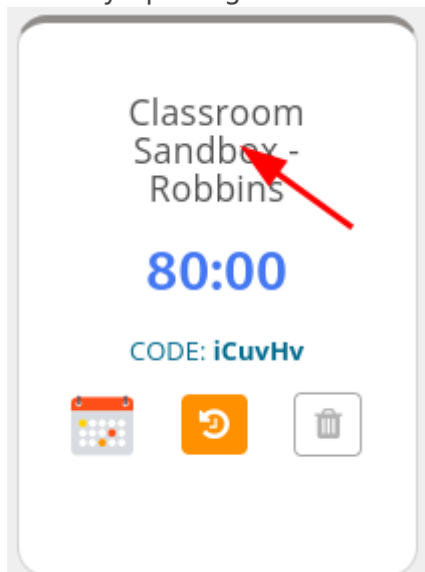


1. The name of the class, and the part of the tile to click to open your class.
2. The amount of time that the class is supposed to last. This defaults to 80 minutes, but we will provide instructions on how to change it.
3. This is the class invitation code, which you will probably never need.
4. This will let you set and view the class schedule.
5. This will let you see the history of class sessions.
6. This will let you delete your class. If you accidentally delete it, you can always just re-import it from Google Classroom.

Basic Class Navigation

How to Open the Class

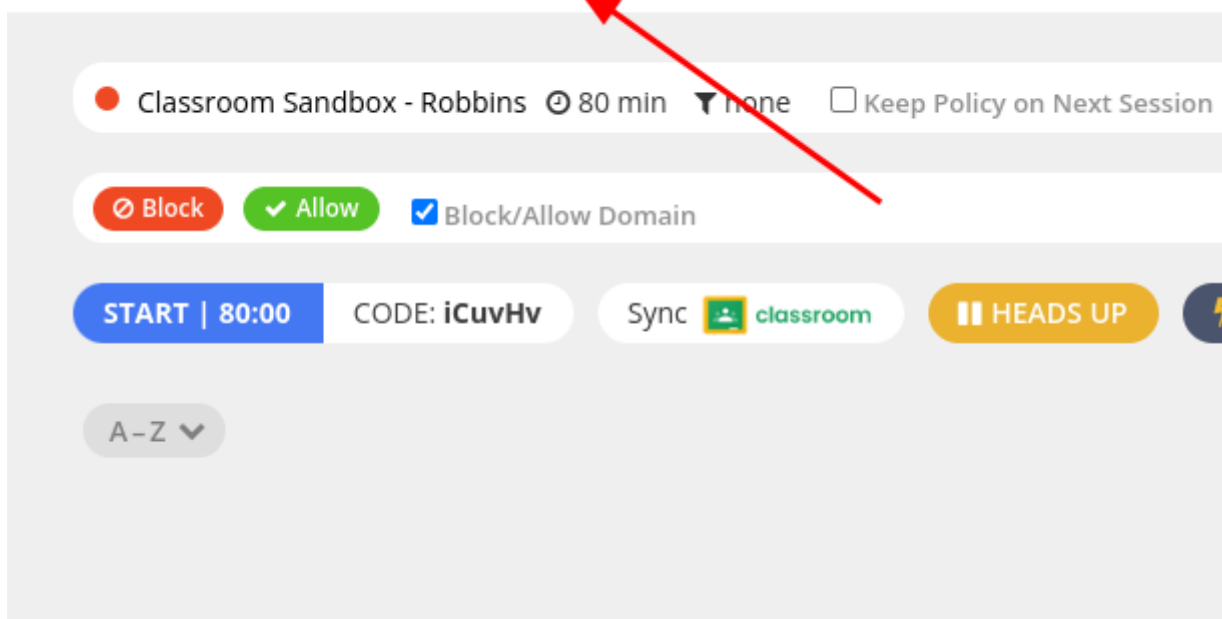
Start by opening a class. To do so, click on the class name.



Return to the Dashboard (list of classes)

To return to the dashboard (list of classes), click "Blocks Teacher Dashboard."

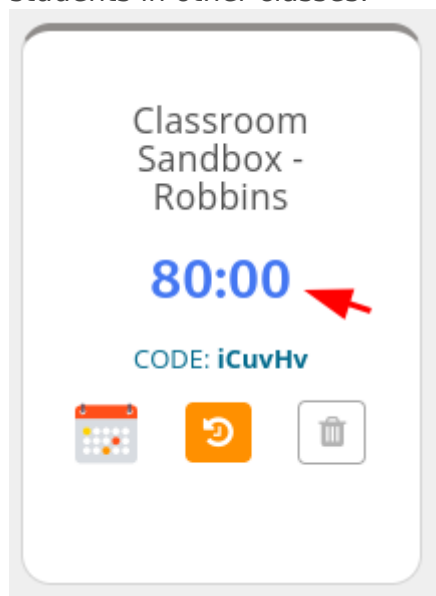
  [Blocks Teacher Dashboard](#)



Basic Class Settings

Edit the Class Length

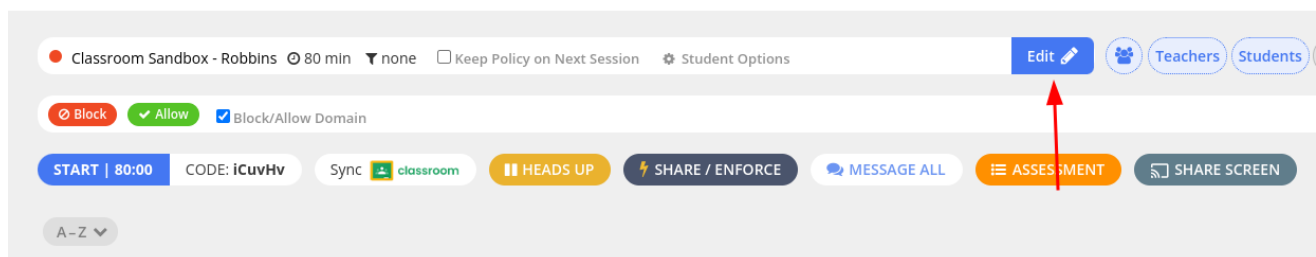
We need to be sure the class length is set correctly. That way we don't accidentally block students in other classes.



If the time listed in the area where the arrow is pointing is NOT correct, we need to adjust it.

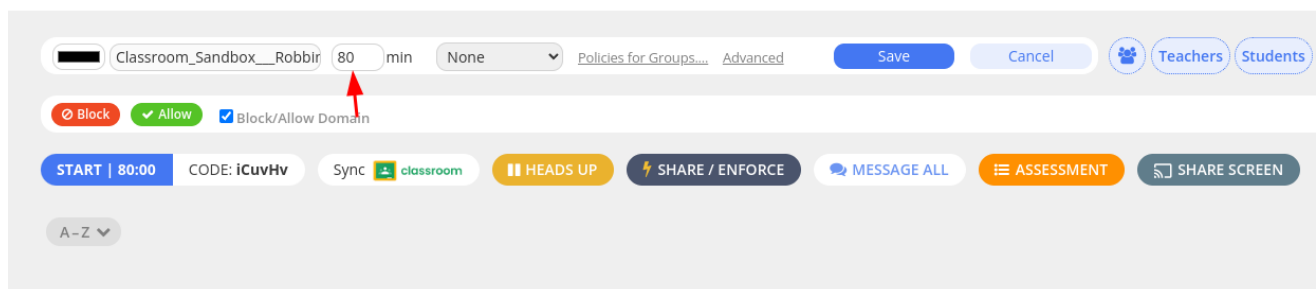
1. Open the class.
2. Click the "Edit" button.

 Blocks Teacher Dashboard

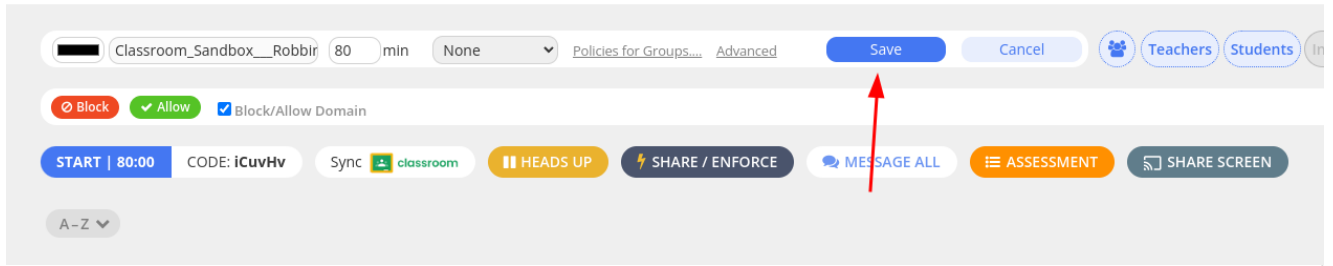


3. Edit the number of minutes to reflect the correct class length.

 Blocks Teacher Dashboard



4. Click the "Save" Button.



Classroom_Sandbox__Robbir 80 min None Policies for Groups... Advanced Save Cancel Teachers Students

Block Allow Block/Allow Domain

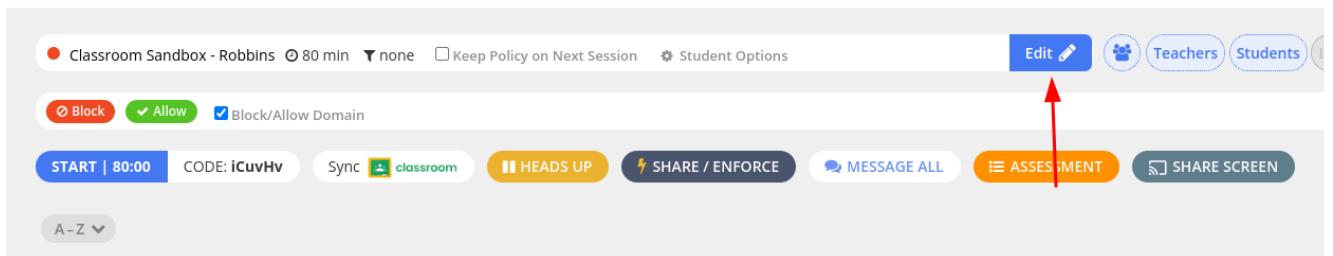
START | 80:00 CODE: iCuvHv Sync classroom HEADS UP SHARE / ENFORCE MESSAGE ALL ASSESSMENT SHARE SCREEN

A-Z

Choose the Default Filter

The filter determines what websites students can and cannot access. You will have the choice of which of our filters you wish to apply to your class.

1. Open the class.
2. Click the “Edit” button.



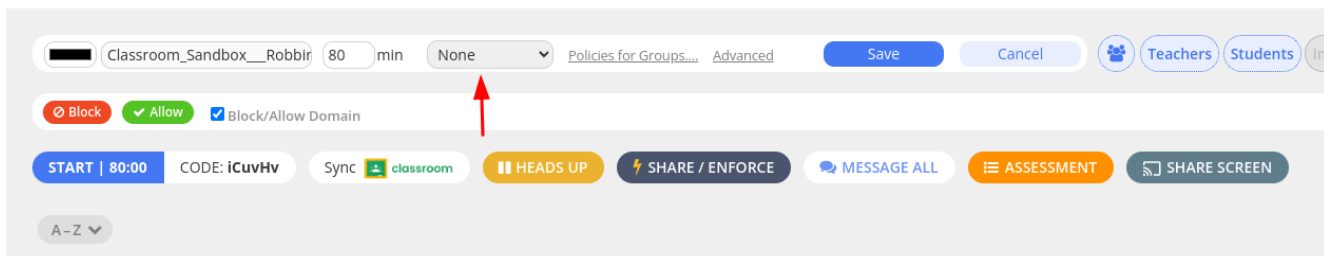
Classroom Sandbox - Robbins 80 min none Keep Policy on Next Session Student Options Edit Teachers Students

Block Allow Block/Allow Domain

START | 80:00 CODE: iCuvHv Sync classroom HEADS UP SHARE / ENFORCE MESSAGE ALL ASSESSMENT SHARE SCREEN

A-Z

3. Click the dropdown to the right of the class time, and choose which filter to apply.



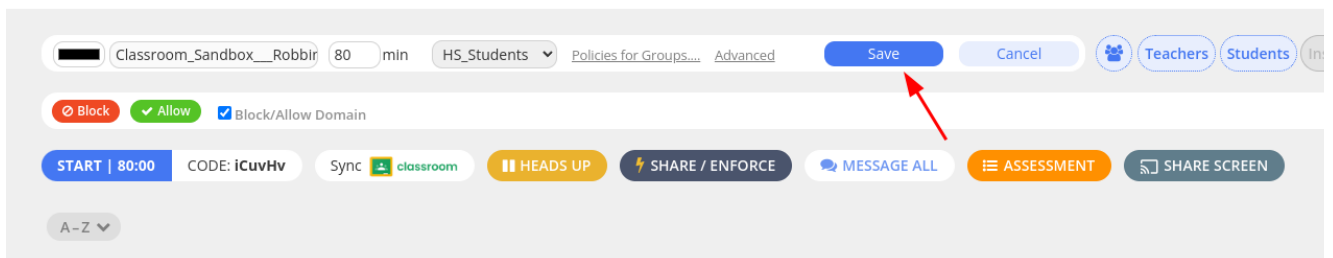
Classroom_Sandbox__Robbir 80 min None Policies for Groups... Advanced Save Cancel Teachers Students

Block Allow Block/Allow Domain

START | 80:00 CODE: iCuvHv Sync classroom HEADS UP SHARE / ENFORCE MESSAGE ALL ASSESSMENT SHARE SCREEN

A-Z

4. Click the “Save” button.



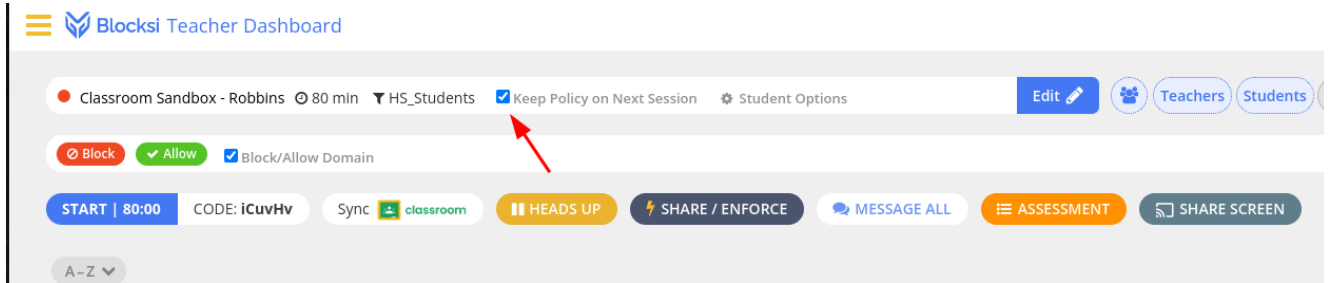
Classroom_Sandbox__Robbir 80 min HS_Students Policies for Groups... Advanced Save Cancel Teachers Students

Block Allow Block/Allow Domain

START | 80:00 CODE: iCuvHv Sync classroom HEADS UP SHARE / ENFORCE MESSAGE ALL ASSESSMENT SHARE SCREEN

A-Z

5. Check the “Keep Policy on Next Session” box to make sure this setting will continue to be applied each day.

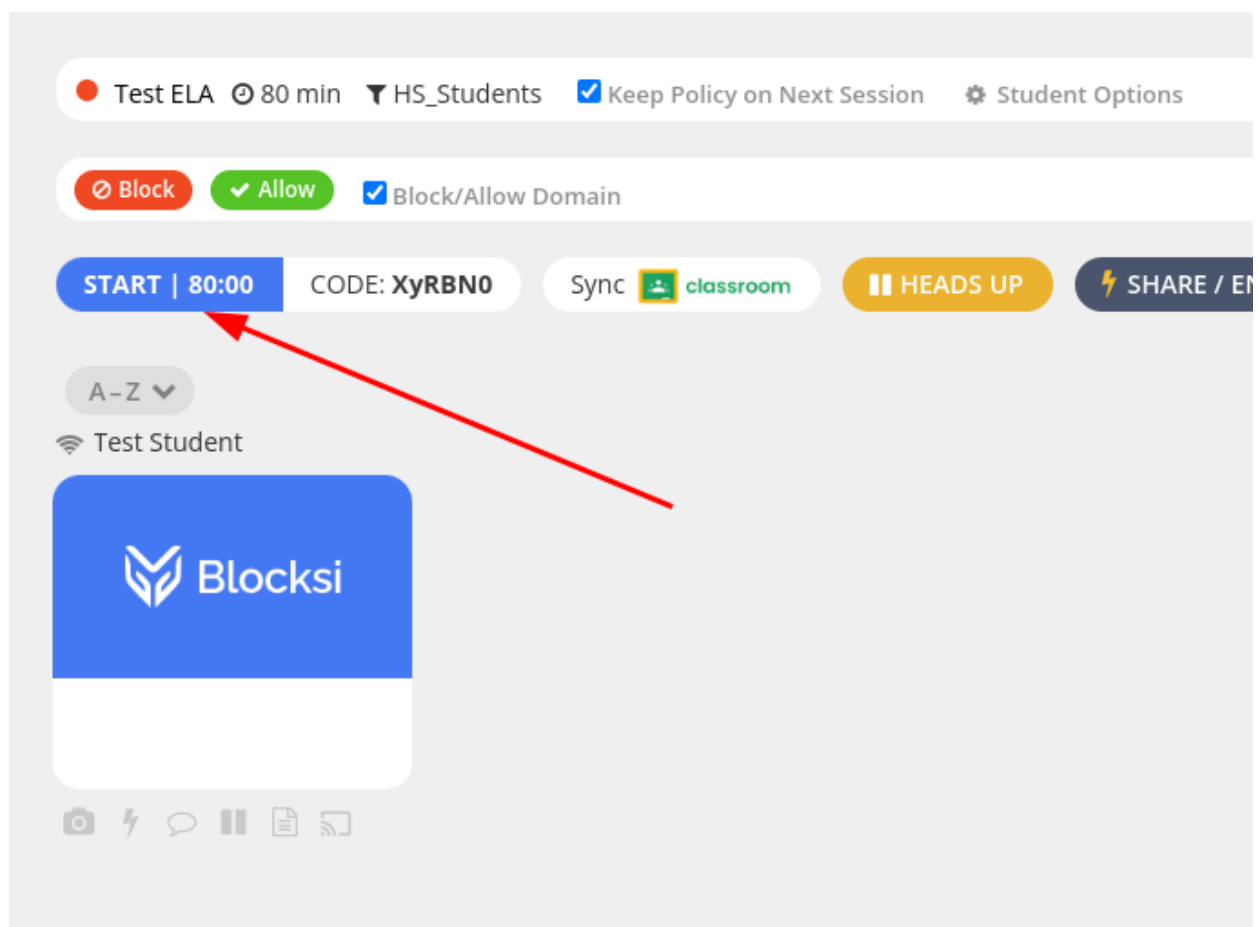


Basic Functions

Starting a Class

Before you can actually view a student's screen or manage any of their internet options, you must first start the class.

1. From inside the class, press the "START" button.

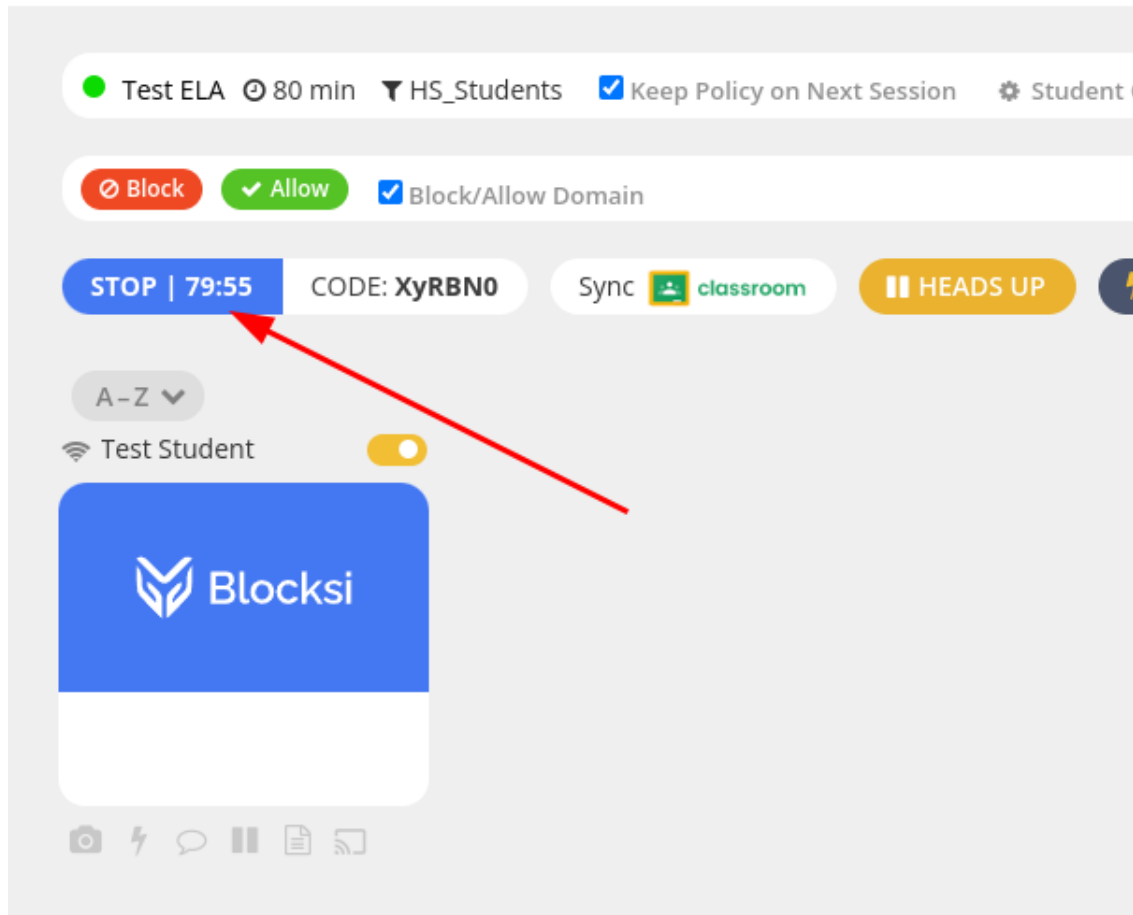


This will begin counting down the number of minutes until the class automatically ends and students are automatically released.

Stopping a Class

It is important to stop your classes if they end before the timer runs out.

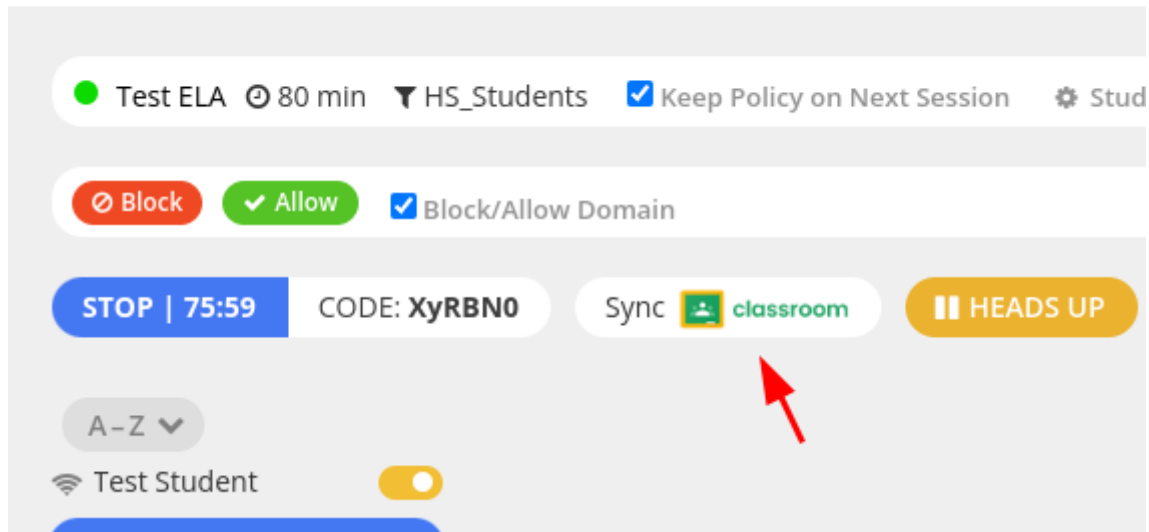
1. From within the class, click the “STOP” button.



Sync with Google Classroom

If you notice your Blocks student list is not matching the students on your roster. You can pull those students in from your Google Classroom. Please understand that this ONLY works if schedules have been correct in eSchool/TAC for a day before you try to sync.

1. Click on the “Sync classroom” button.

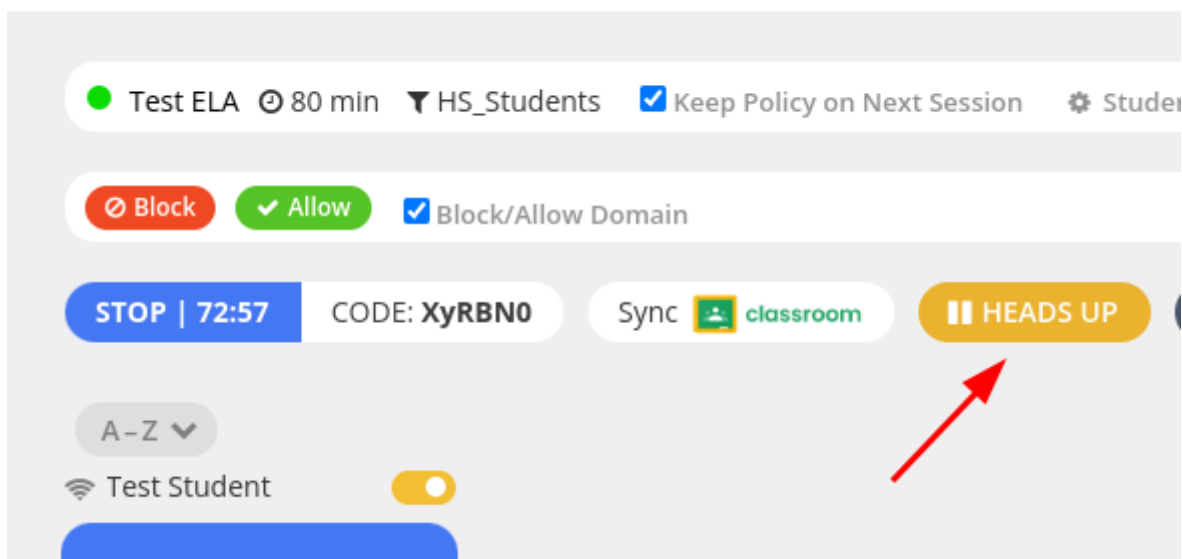


It is also important to note that you will NOT see this button if you clicked the log in with Clever button.

Heads Up - Lock Screens

You can lock the screens of students with a “heads up” screen. This will prevent the students from using their device in any way during the duration of time that you set.

- 1 . Click on the “HEADS UP” button



2. Type in the number of minutes you wish to lock the machines, and then click “Confirm.”

|| HEADS UP

Please enter a duration in minutes:

1

Confirm

Cancel

Apply Heads up to a Group:

Select a Group... ▾

Confirm

Share/Enforce a specific website or set of sites to be opened

When sharing or enforcing, you will push a website or set of websites to student devices. They will not be able to close these pages, but they will be able to open others and to have these pages in the background.

1. Click on the “SHARE/ENFORCE” button.



● Test ELA ⌚ 80 min ▼ HS_Students ☒ Keep Policy on Next Session ⚙ Student Options

⛔ Block

✓ Allow

☒ Block/Allow Domain

STOP | 69:14

CODE: XyRBNO

Sync classroom

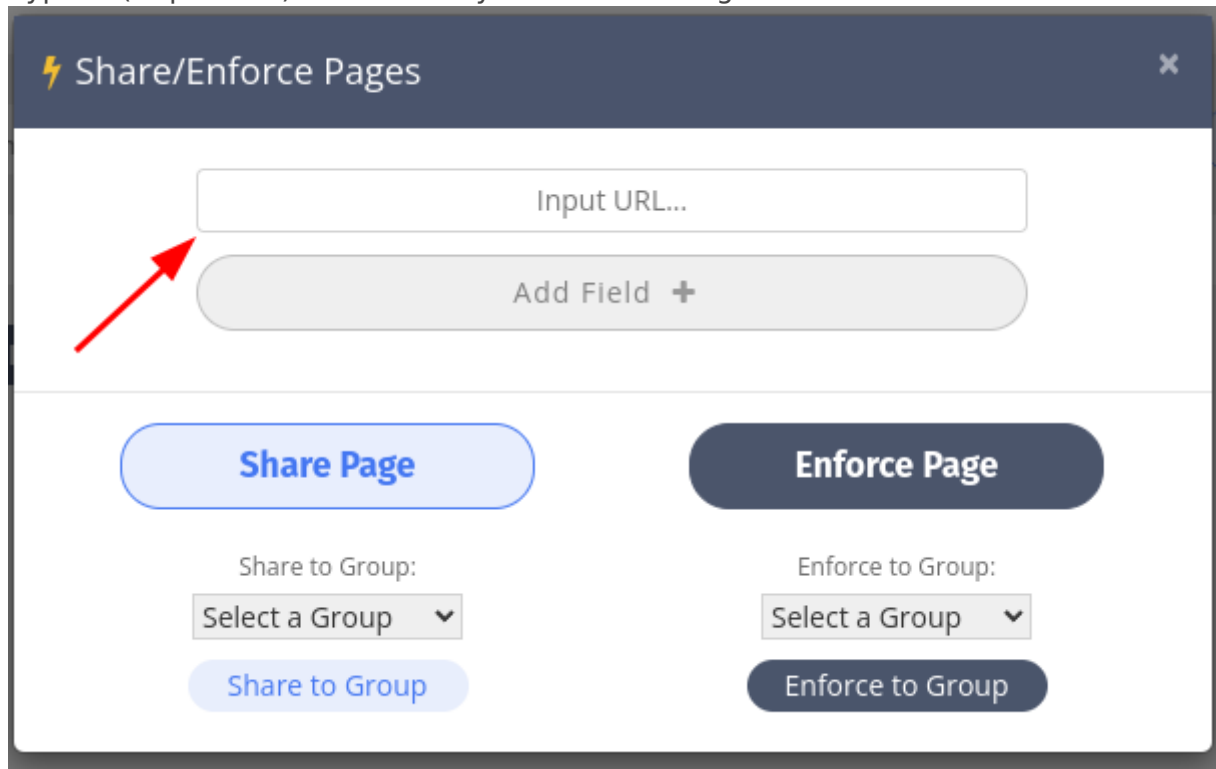
|| HEADS UP

⚡ SHARE / ENFORCE

A-Z ▾

📶 Test Student ☐

2. Type in (or paste in) the address you want kids to go to.



Share/Enforce Pages [X]

Input URL...

Add Field +

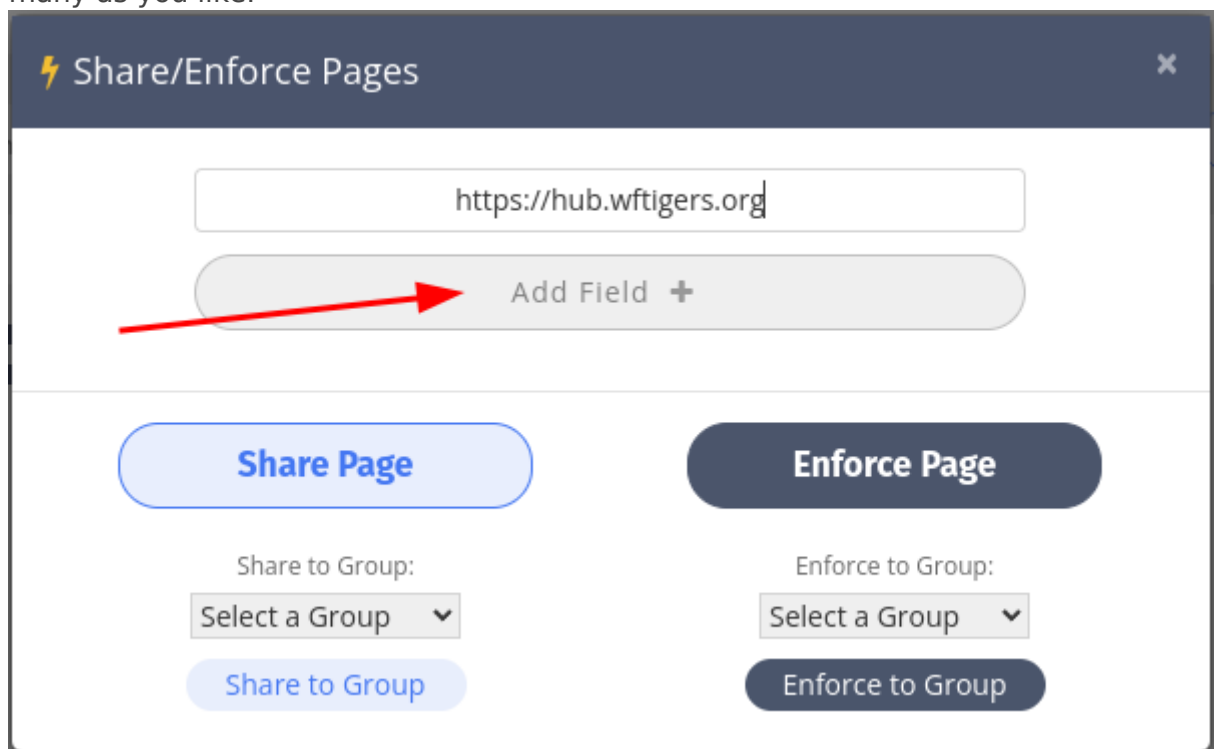
Share Page

Share to Group:
Select a Group ▼
Share to Group

Enforce Page

Enforce to Group:
Select a Group ▼
Enforce to Group

3. Click on the “Add Field +” button IF you want to add another website. You may add as many as you like.



Share/Enforce Pages [X]

https://hub.wftigers.org

Add Field +

Share Page

Share to Group:
Select a Group ▼
Share to Group

Enforce Page

Enforce to Group:
Select a Group ▼
Enforce to Group

Share/Enforce Pages

–

Add Field +

Share Page

Share to Group:
Select a Group ▼
Share to Group

Enforce Page

Enforce to Group:
Select a Group ▼
Enforce to Group

4. Click either “Share Page” or “Enforce Page.” If you choose share, students will be able to close the pages. If you click “Enforce,” the pages will keep opening when students try to close them.

Share/Enforce Pages

–

Add Field +

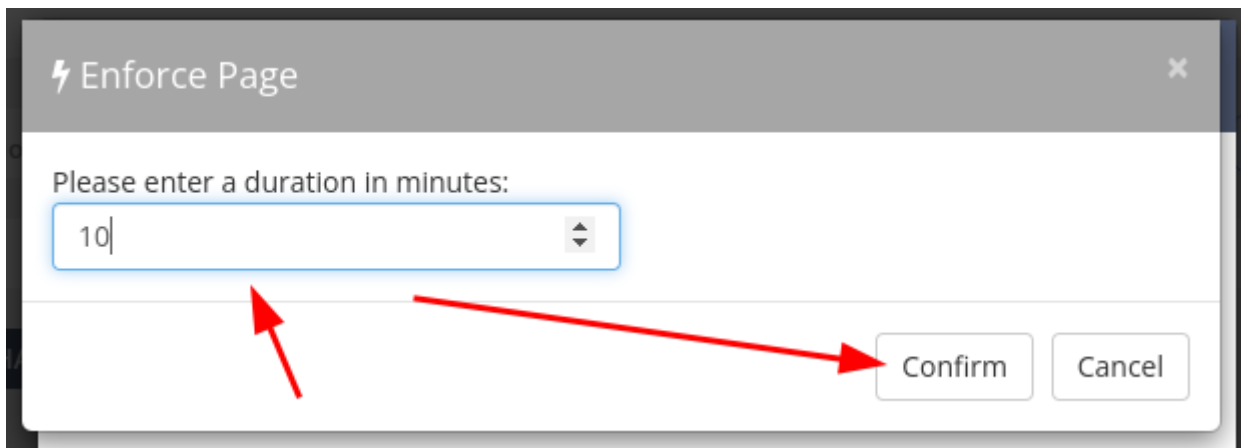
Share Page

Share to Group:
Select a Group ▼
Share to Group

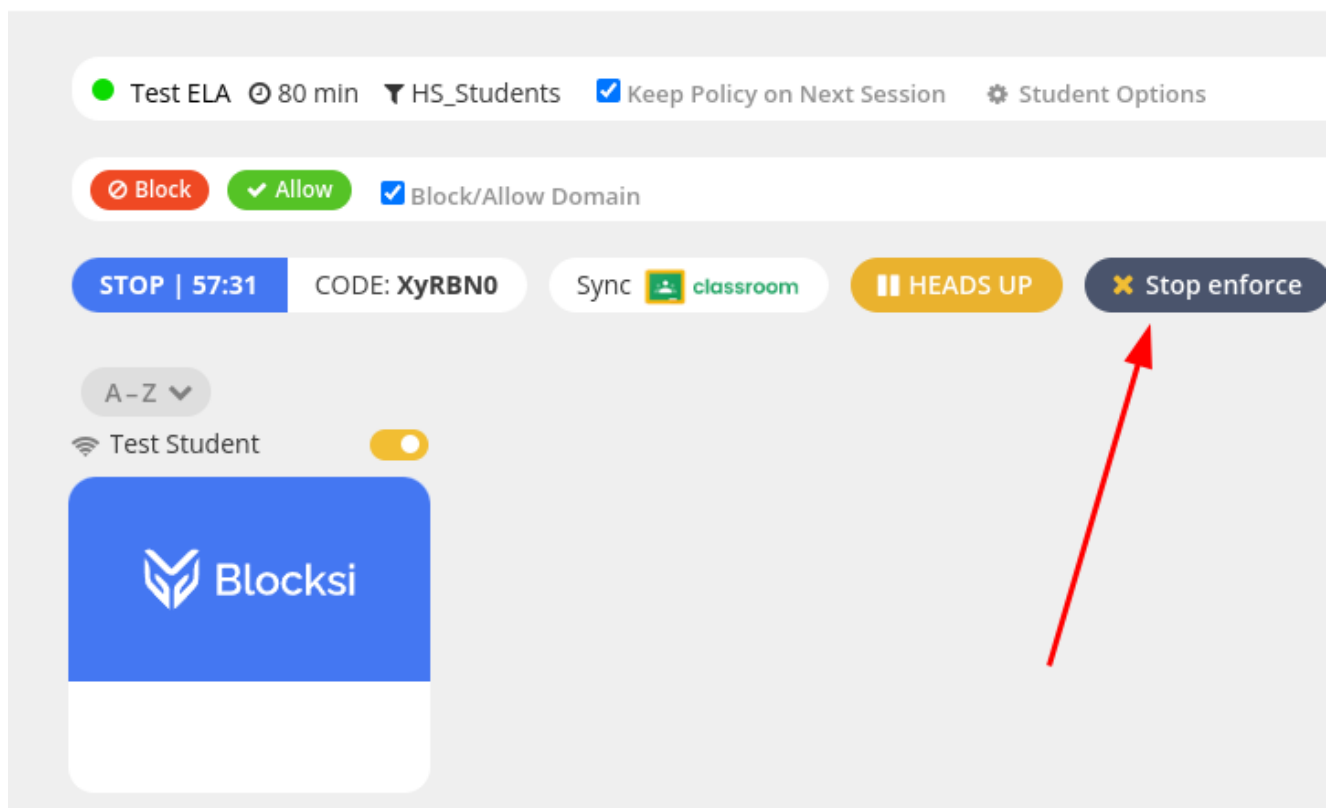
Enforce Page

Enforce to Group:
Select a Group ▼
Enforce to Group

5. If you choose “Enforce,” you will be asked for how long you want these pages to remain open. Enter the number of minutes, and then click on confirm.



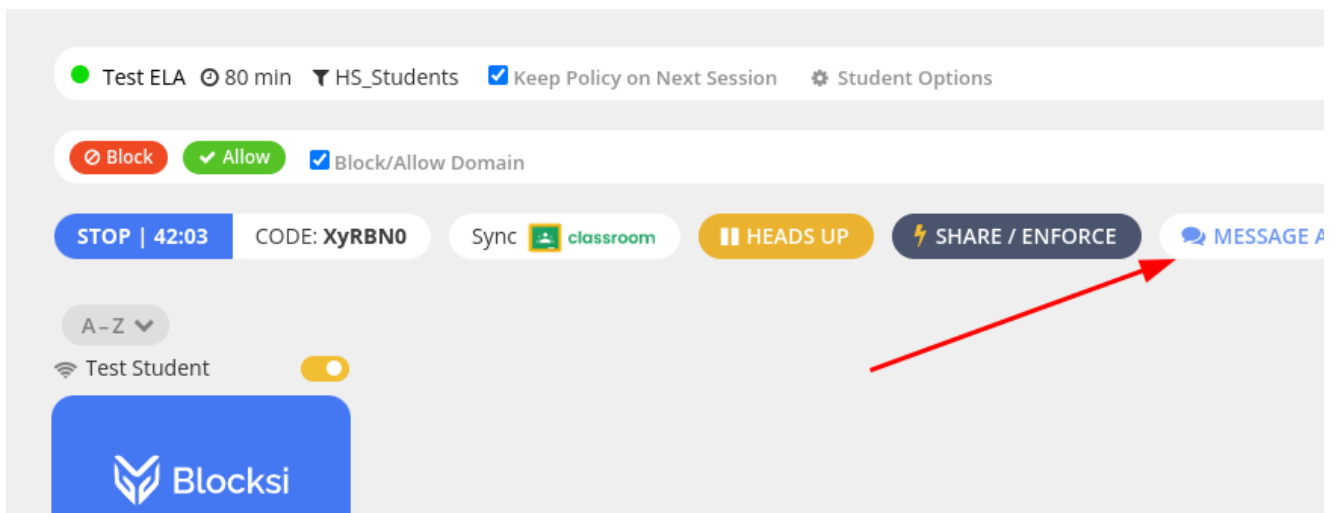
6. If you overestimate the amount of time you wanted the enforce to be in place, you can cancel it by clicking the “Stop enforce” button that replaced the “SHARE/ENFORCE” button.



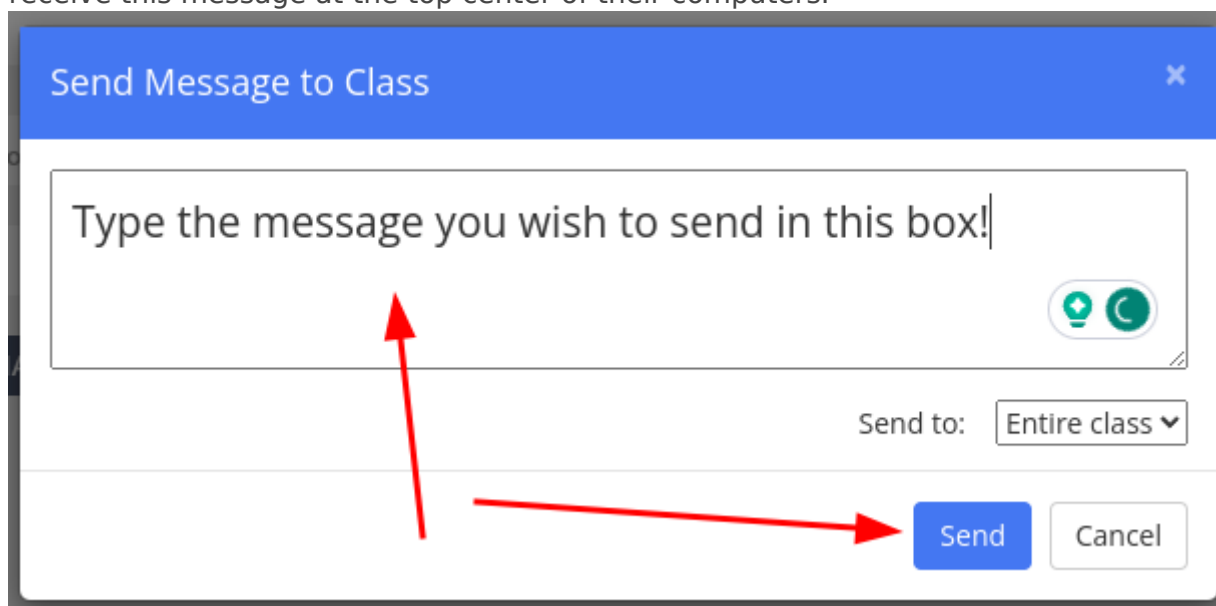
Message All Students

Sometimes it might be helpful to send reminders for students to get back on task without verbally stepping in. Maybe this would be helpful if there is a guest speaker of some sort.

1. Click on the “MESSAGE ALL” button.



2. Enter the message you want to send, and then click the “Send” button. Students will receive this message at the top center of their computers.



Assessments

The assessment feature is very similar to the enforce feature, but students aren't able to access recourses you don't specifically allow.

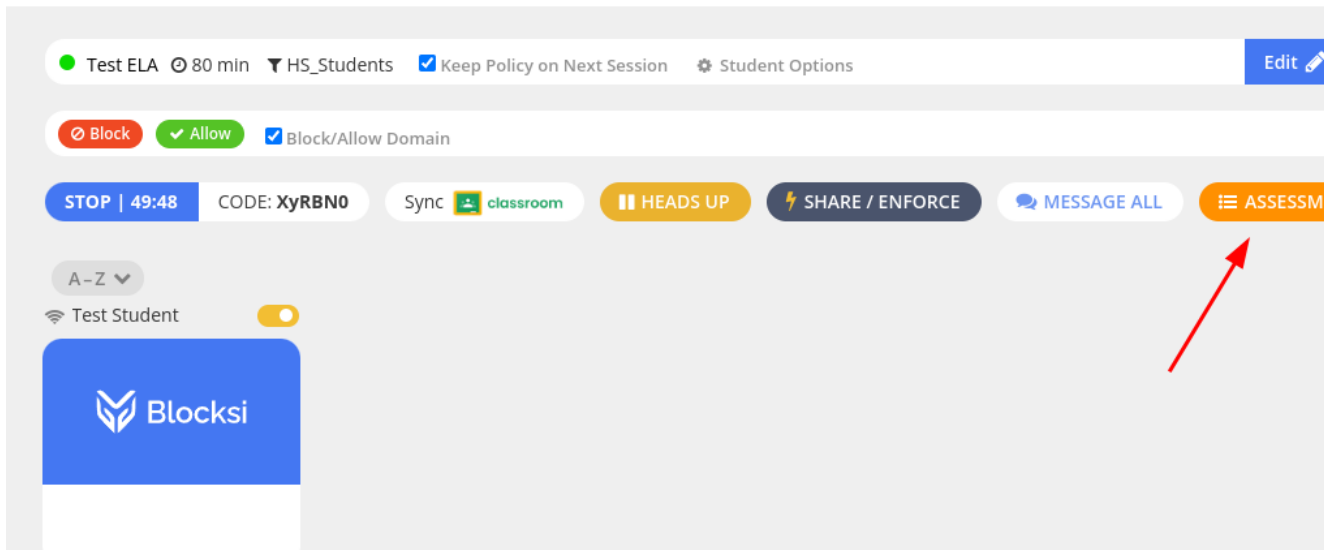
1. Click the “ASSESSMENT” button.

Test ELA 80 min HS_Students ☒ Keep Policy on Next Session Student Options Edit

Block Allow ☒ Block/Allow Domain

STOP | 49:48 CODE: XyRBN0 Sync classroom HEADS UP SHARE / ENFORCE MESSAGE ALL ASSESSMENT

A-Z Test Student Blocksi



- In the “Enforced URLs” enter the websites that you want to require to remain open for the duration of the assessment period.

Assessment

During assessment mode all web traffic will be blocked, except for the sites you enforce (ENFORCED URLs) or sites you list as safe (ALLOWED URLs).

LOAD PRESET: Shared presets Custom presets SAVE CURRENT PRESET

Enforced URLs

classroom.google.com

classroom.google.com/c/NTA3MDAy

Add Field +

Allowed URLs

classroom.google.com/*NTA3MDAy

accounts.google.com/*

myaccount.google.com/*

drive.google.com*

docs.google.com

Add Field +

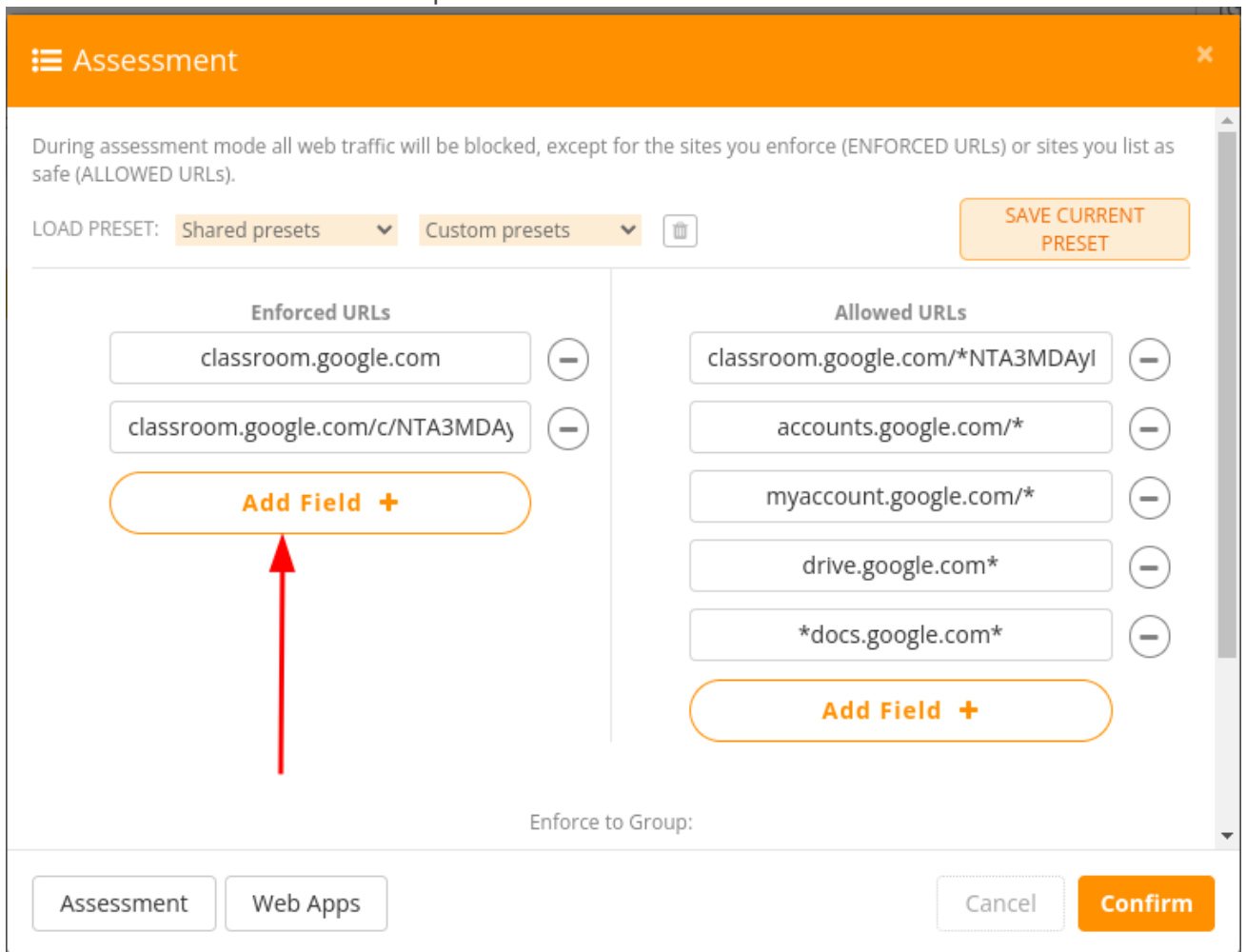
Enforce to Group:

Assessment

Web Apps

Cancel

Confirm



- In the “Allwed URLs” boxes, enter the websites that you want to ALLOW students to access.

During assessment mode all web traffic will be blocked, except for the sites you enforce (ENFORCED URLs) or sites you list as safe (ALLOWED URLs).

LOAD PRESET: Shared presets Custom presets 

**SAVE CURRENT
PRESET**

Enforced URLs

classroom.google.com



classroom.google.com/c/NTA3MDAy



Add Field +

Allowed URLs

classroom.google.com/*NTA3MDAyI



accounts.google.com/*



myaccount.google.com/*



drive.google.com*



docs.google.com



Add Field +

Enforce to Group:

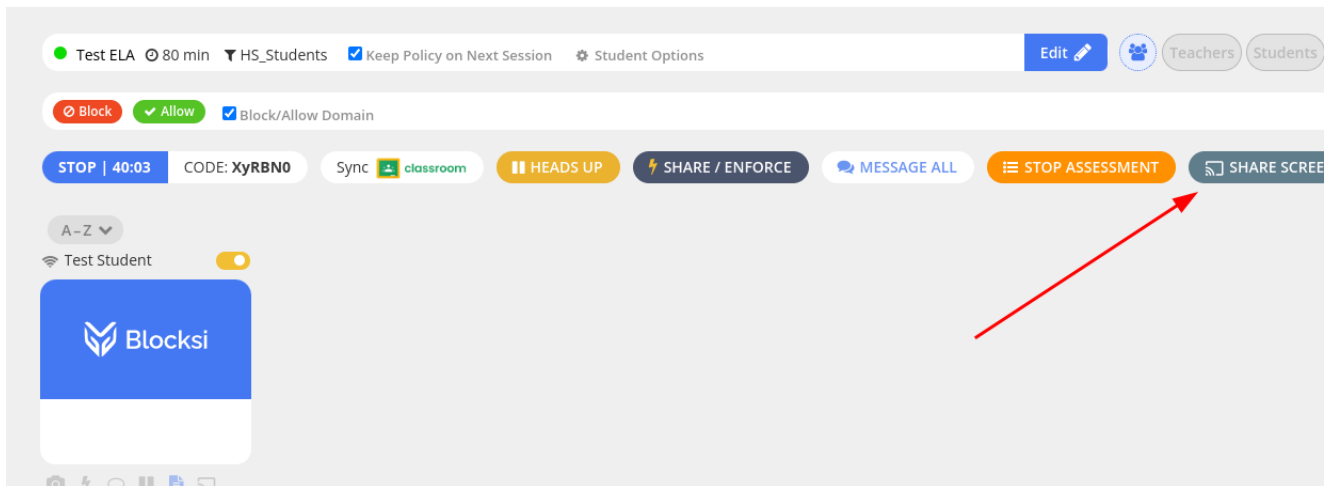
Assessment

Web Apps

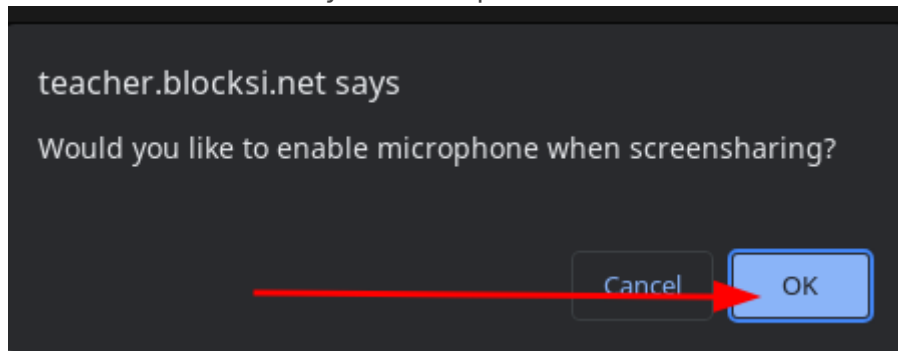
Cancel

Confirm

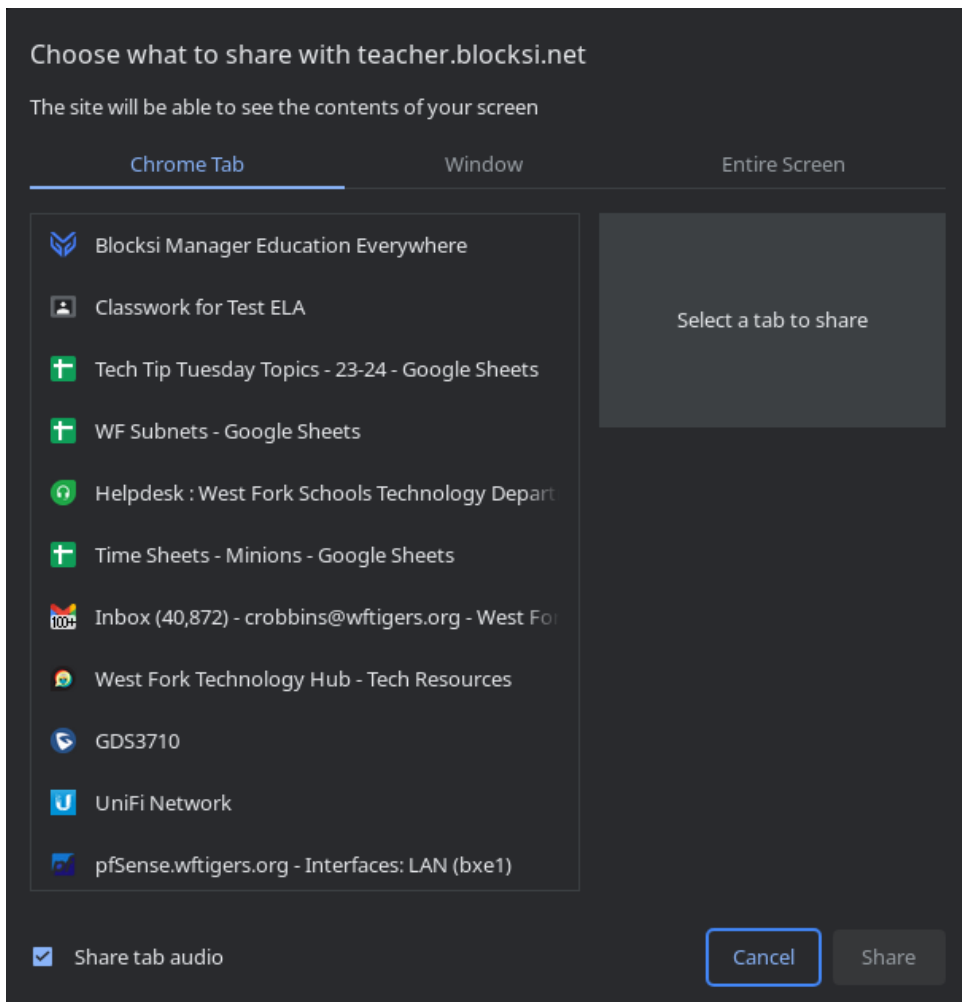
4. Press the "Confirm" button.



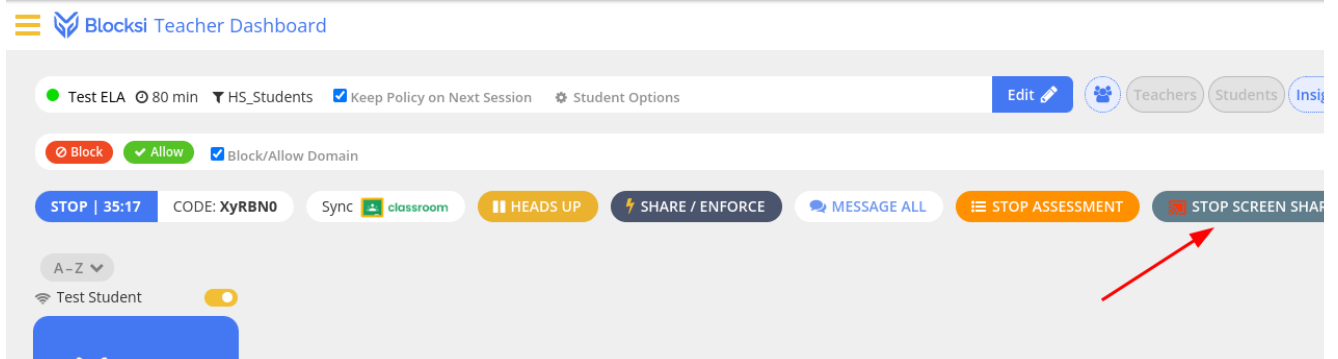
2. Click on "OK" to allow your microphone.



3. This screen works like sharing your screen in a Google Meet. Choose the Chrome Tab, Window, or screen you wish to share, then click the "Share button."



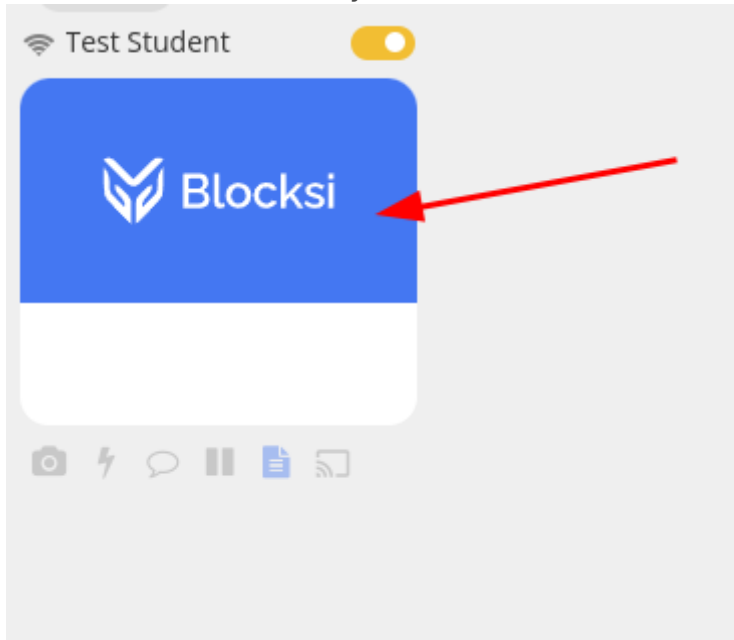
4. Once finished, click on the “STOP SCREEN SHARING” button.



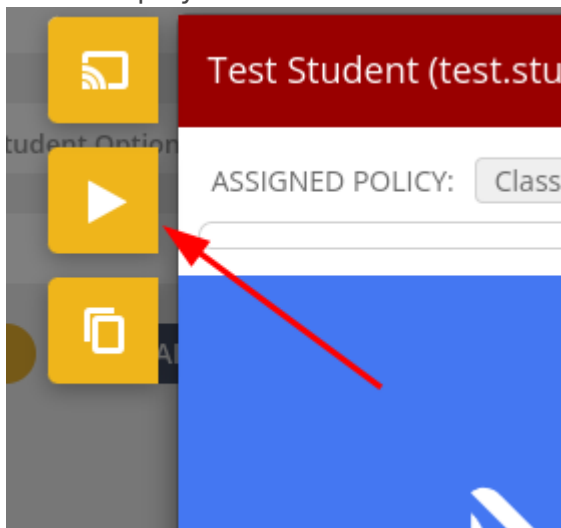
View a Student Screen

The classroom view will automatically show a preview of the Google Chrome page the student is viewing. If the student isn't in Google Chrome, you will need to open the individual student's tile to view what they are working on. Please note that students will be prompted to share their screens with you when you do this. If they say no, you will be denied access, and you will have to do it again.

1. Click on the student tile you want to view.



2. Click the play button on the left.

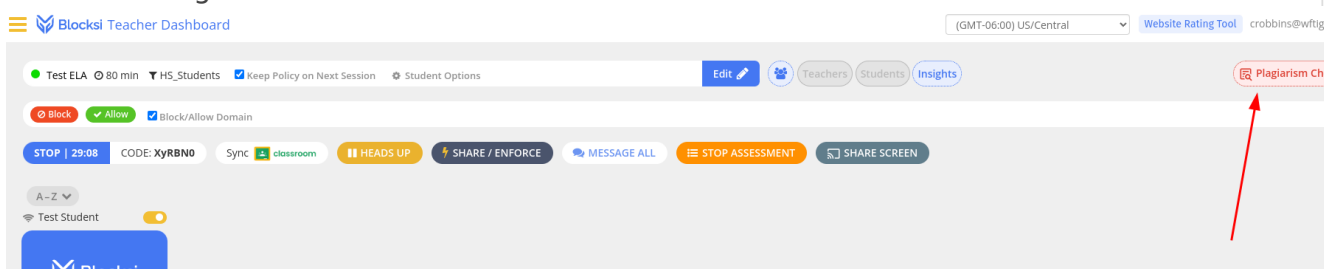


3. Wait for the student to confirm.

Checking for both AI and Traditional Plagiarism

While this isn't 100% accurate, it has worked for me more times than not.

1. Click the "Plagiarism Checker" button.



2. Choose whether you want to copy and paste text or if you want to upload a file.

Plagiarism Checker

Analyze Text

Analyze File

Help

Type or copy and paste the text you want to check. You must enter a minimum of 250 characters, but no more than 2500 characters.

Clear Content

Check for Plagiarism

Check for AI-Generated Text

Characters: 0/2500

Sentences highlighted in yellow are likely to have been written by AI.

Sentences highlighted in red are likely to have been plagiarized from the sources shown to the right

Result

Clos

3. Choose whether you wish to check for traditional plagiarism or if you wish to check for AI-Generated Text.

Your results will be on the right.

Originally posted by Cory Robbins on the West Fork Technology Hub (2023-08-22).

Revision #2

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Updated 2026-10-26 17:36:07 UTC by Cory Robbins