

# Technology Policies

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# Google Core Services Policy

## Student Digital Services Parent/Guardian Consent Notice

### Core Educational Services (Always Enabled)

The following platforms and services are provided to all students as part of our standard instructional program. These services are covered under federal privacy laws (FERPA, COPPA), and do not require separate parent/guardian consent when used for educational purposes.

### Google Workspace for Education Core Services

- Gmail
- Google Calendar
- Google Drive
- Google Docs, Sheets, Slides, Forms
- Google Classroom
- Google Meet
- Google Sites
- Google Groups
- Google Vault

### Microsoft 365 Education Core Services

- OneDrive
- Word, Excel, PowerPoint
- Teams
- SharePoint
- OneNote
- Forms

### Clever Portal

Clever provides single sign-on access to district-approved instructional applications. It is used to streamline login and simplify student access to tools adopted by the District.

These core tools are used daily in classrooms and are considered essential to curriculum delivery.

## Additional Google Services (Opt-Out Available)

To enhance learning, the District may enable additional non-core Google services such as:

- YouTube (with restrictions and filtering enabled)
- Google Maps
- Google Earth
- Google Translate
- Google Books

These tools are used to support instruction in areas such as media literacy, virtual field exploration, and supplemental research. They are not required by the Google Workspace for Education agreement but are commonly used in classrooms.

## Parent/Guardian Choice: Opt-Out for Additional Google Services

Parents/guardians may choose to opt their child out of additional Google services. However, doing so may prevent the student from fully participating in some assignments, classroom activities, and digital resources. In some cases, students may not receive instructional content in the same format as their peers.

The District will attempt to provide alternatives when possible, but these may not replicate the full instructional experience.

If you wish to opt out, you must complete the District's Opt-Out Form below.

# Google Workspace Additional Services - Opt-Out Form

## Purpose

This form allows parents/guardians to opt their child out of access to additional, non-core Google services such as YouTube (restricted), Google Maps, and Google Earth. These services are not essential but may be used to enhance learning.

## Important Notes

- Students will still have access to core Google Workspace tools, Microsoft 365, and Clever.
- Opting out only affects additional Google services.
- Opting out may limit your child's ability to participate in digital classroom activities or complete some assignments.
- Alternatives may be provided but may not fully replicate the instructional content or experience.

## Action Required

Only complete this form if you do NOT want your child to access additional Google services.

## Parent/Guardian Acknowledgment

By signing below, I acknowledge the following:

- I do not give consent for my child to access additional Google services beyond the core set.
- I understand this may limit their access to instructional materials and activities used in class.